

Corsenside Parish Council Meeting

Minutes of the meeting held on Monday 5th of October 2015

At The Parish Hall, West Woodburn at 7.30pm

Present:- Councillors: C. Hamilton (Chair), D. Carrington (Vice Chair), C. Currie, P. Bilton, G. Scott (from 8pm onwards) Clerk: K. Traill, Members of the Public: A. Harding

1) Apologies for absence: - Cllr P. Saunders

2) Declarations of interest: - C. Hamilton in respect of West Woodburn First School.

3) Opportunities for members of the public to raise issues :- None raised

4) Minutes of the Corsenside Parish Council Meeting held on Monday 7th of September 2015 :- All minutes signed as a true & accurate record.

5) Matters arising from the minutes not dealt with elsewhere on the agenda:- None

6) County Councillor's Report :- None

7) Notification of any other business for discussion, at the Chairman's discretion, under item 23 below :- Cllr C. Currie has an item to discuss.

8) Councillor Vacancy:- Cllr C. Hamilton explained where we were with regards to the vacancy and procedure. Notice has gone up and will remain up until the 12th of October. After this date NCC will inform us if there needs to be an election or if we are free to co-opt.

9) Action point list:-

28. Jubilee Stones – Nothing further to report. Cllr D. Carrington explained that she had spoken to Steve Boam a couple of weeks earlier. S. Boam was very apologetic and stated that he would look into where the stones were. Cllr D. Carrington called S. Boam today and left a message.

74. Sharp bend at Sarelaw – K. Traill explained that she had spoken with N. Snowdon informing him that we were happy with the measures he suggested on the 18/08 and to please go ahead with works. N. Snowdon sent K. Traill information on the Sarelaw bend proposal which Cllrs discussed & agreed upon, however ask that the tree/shrub be removed as originally discussed.

78. Overflowing Drain at East Woodburn - K. Traill explained that she had tried contacting K. Westerby various times over the last month and still had not heard back. K. Traill stated that she had forwarded her e-mails onto R. Powell NCC Liaison Officer to ask if he could get K. Westerby to respond.

80. Armstrong St & Whitearce – K. Traill informed all that she had resubmitted this issue for next year's Local Transport Priority list as requested.

86. Community Asset Transfer, The Green, West Woodburn – K. Traill explained that on 09/09/15 amended paperwork was sent out & that Cllr C. Hamilton had dropped leases etc off at the solicitors in Bellingham. K. Traill also stated that she had received the proposed transfer from the solicitor which was forwarded to A. Pender and Cllrs C. Hamilton & D. Carrington. Comments & queries regarding the proposal were sent to the solicitor. K. Traill explained that she had contacted the solicitor for an update & they replied stating that our amendments had been submitted to NCC on the 24/09/15 and that they were awaiting a response.

88. Ridsdale Speed Signs – Cllr D. Carrington expressed her concern regarding the amount of time this process was taking and a potential deadline of the EDF wind farm grant. K. Traill explained that she had spoken with N. Snowdon who stated that they were having problems with the current company

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they use and that they are reviewing how the process works. N. Snowdon also said that some signs were not as suitable for 40mph limits. N. Snowdon informed K. Traill that the process of a NCC inspector looking at the site and then involving the speed sign companies was lengthy and time consuming. They are now looking at sending PC's lists of manufacturers, the PC would choose a manufacturer and get them out to look at locations and suggest the best sign. They then confirm that this is ok with NCC. N. Snowdon will e-mail K. Traill some speed sign companies however he did suggest a new company that they might be using called Morelock Signs, he believed they offered a sign with 2 year's warranty and 2 rechargeable batteries. He suggested that perhaps a flashing 40mph roundel sign that also then flashed slow down, may be a good option. K. Traill to call N. Snowdon and state that we need some answers by the end of the month. K. Traill to also update County Cllr J. Riddle.

89 Children Playing signs, East Woodburn – K. Traill contacted N. Snowdon stating that CPC was happy for his suggestions to go ahead.

90 Gullies on Lonnen – K. Traill explained that she had tried contacting K. Westerby various times over the last month and still had not heard back. K. Traill stated that she had forwarded her e-mails onto R. Powell (NCC Liaison Officer) to ask if he could get K. Westerby to respond.

10) Update on adopting & signing of new policies & regulations :- K. Traill explained that she had spoken with M. Chilvers of Otterburn PC regarding Data Protection policies. K. Traill stated that she would look into this further before November's meeting.

11) Parish Hall :- Cllr C. Hamilton explained the situation & his conversation with M. Parr, he also informed all that Cllr P. Saunders had also spoken with M. Parr. K. Traill updated all on the maintenance work organised by A. Pender which included a PAT test, fire extinguisher test and a gas check.

12) Play Area – West Woodburn :- Cllr C. Hamilton stated that he was still carrying out play area inspections. Cllr C. Hamilton explained that he intended to hopefully complete work on raising the matting under the small swings. C. Mowatt still to raise the grass level. K. Traill to ask C. Mowatt about jet washing the matting and applying an algae treatment.

13) Wind Power Stations- Ray Wind Farm feedback from meeting :- Cllr C. Hamilton explained to all the conversation he had had with a Pauline Hoult from the Courant regarding funding for the Parish Hall. Cllr P. Bilton agreed that Cllr C. Hamilton could pass on his details to P. Hoult. Cllr P. Bilton informed all regarding the Ray Estate Wind Farm meeting. He explained that grants would not be issued before 2017. All representatives agreed that they would like the money to stay in the local area. Cllr P. Bilton explained that the main topic of conversation was around construction issues. County Councillor J. Riddle had asked if they could link up remote rural areas to the internet when carrying out work laying a cable from the windmills to Fourstones, this will be considered. Cllr P. Bilton stated that overall people seemed happy about the openness of the Wind Farm company.

14) Sheep Dog Memorial – Feedback & discuss insurance :- Cllr C. Hamilton updated all on how the memorial unveiling had gone, over all very successful. K. Traill read out C. Chaters letter of thanks which also stated that they had 'gifted' the memorial to the Parish of Corsenside. K. Traill informed all that she had also received receipts and invoices regarding the memorial totalling £1770. K. Traill had spoken with the insurance company who had agreed to add the memorial to this year's schedule free of charge however next year the addition would add an extra £10 to the policy.

15) Bus Service Update :- Cllr D. Carrington updated Cllr's on the current bus service which consists of a Tuesday direct bus to Hexham, a Friday bus to Bellingham and a weekly Saturday bus into Newcastle. There

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had been some issues regarding the large bus turning in East Woodburn. K. Traill stated that K. Francis from NCC had said that if no residents from East Woodburn were using the bus, they may withdraw it from East Woodburn altogether.

16) Defibrillators :- K. Traill explained that she was awaiting a date for when the electrician would come and fit all local defibrillators. Once we have a date, training dates will be looked at. Cllr D. Carrington updated all on the situation regarding the defibrillator in Ridsdale.

17) Litter bin funding: - K. Traill explained to all, that she had applied to the Community Foundation EDF Green Rigg Wind Farm, in the hope of securing a grant for 3 extra litter bins within West Woodburn. One located on the village green, one by the parish hall and one located at the top of Shaw Lonnen. The decision may take up to 12 weeks.

18) Reed Family Commemoration :- Cllr D. Carrington informed all that she had spoken with Mr Reed regarding the commemoration plaque. Mr Reed was very touched and after some thought agreed and asked if he would be able to have a say in the wording. Cllr D. Carrington to liaise with Mr Reed.

19) Panto :- K. Traill informed the Cllrs of the email she had received from A. Pender regarding this year's panto – 'The Ugly Duckling' Tuesday the 8th of December. Cllrs all agreed that prices should stay the same as last year and that CPC would reimburse the school for tickets purchased by the West Woodburn school children.

20) Planning Matters:- a) For Decisions – None b) Decisions from Northumberland - i. Planning Ref: 15/02464/VARYCO, Variation of condition 2, Land West of Armadale – GRANTED .

21) Other Correspondence :-

a) Unity Trust Banking – Sort code change – K. Traill informed all that the Unity Trust Bank had changed its payments provider and that they had issued a new sort code. All old stationary, paying in books and cheque books etc shall be rendered unusable but retained for audit purposes.

b) Town & Parish Council's Planning Protocols – K. Traill read out e-mails regarding the new planning protocols.

22) Finances :-

a) Invoices for Payment:-

i. Clerks wages - £343.80 ii. Poppy Wreath RBL - £17 + £8 donation

iii. Cllr C. Hamilton – reimbursement for commemorative certificate frames - £18.98 iv. Tynedale Hospice -£50

b) Bank Balance - £13225.32

c) Monies Received -£ 3750 Precept & £2.76 Interest

d) Requests for Assistance – Tynedale Hospice – as above

e) Removal of Signatories – K. Traill informed all that A. Pender had now been removed from CPC banking.

f) Audit Action Plan for 2016 – K. Traill read through her Action Plan to amend any minor issues for the 2016 audit. All Cllrs agreed with the plan.

g) Quarterly internal audit by Cllr D. Carrington – K. Traill explained that Cllr D. Carrington had carried out a quarterly audit as per our Financial Regulations Policy. K. Traill explained that Cllr D. Carrington had found a mistake of 2p in expenses paid to the clerk in July. K. Traill to deduct this from her next expenses.

23) Matters for discussion at the Chairman's discretion:- Cllr C. Currie stated that CPC had already covered her request when discussing blocked gullies under the action point list.

24) Next Meeting:- Monday the 2nd of November 2015, 7.30pm at The Parish Hall West Woodburn.